Active Herd Inventory Update Steps

Please log onto the AWA Digital Beef website and update your herd inventory in order to move forward with animal registrations. The following Steps 1-9 will guide you in how to complete this update.

1. Log into your herd with the provided Member # and one time Password on the Home Page.

2. Under the “Ranch/Person” tab click on the “View” arrow.
   a. This will bring you to a General Profile Information Page.

3. On the left hand side there is an “All” tab. Click on this “All” tab.
   a. This will give you a list of all animals that are in your herd that have not been previously identified as culled, transferred or died.

4. Go through your herd list and choose the “Dispose” tab under options for those animals you choose to remove from your active herd.
   a. After selecting “Dispose”, it will be place into a “Queued” file for the next step.
5. After you have “Queued” all the animals to be removed from your herd, next select the “Herd Mgmt” arrow in the left menu column.

a. The “Herd Mgmt” will then display additional options.
6. Select “Update Status”.
   a. This will then display all the animals that you have previously selected to be removed from your herd.

7. Click on the arrow beside “New Status”, this will give you the disposal options to select from.

8. Select the disposal reason for each animal
9. When you have selected a disposal for every animal on the list, click on the “Make Updates” button at the end of the list.
   a. This will complete the update of your herd to those animals that are active.